JTED 3D Animation Student Expectations

Course Description: Students will explore 3D modeling, animation, audio mixing, interactive media, video editing, animation movie creation, gaming and design as well as the a final digital portfolio. Students will be exposed to state-of-the-art AV equipment, studio skill-sets and computer applications such as Premiere/Final-Cut Pro, Adobe After-Effects, Blender, Photoshop, Unity 3D and 3D sculpting programs.

Class Supplies:
Students are required to have the necessary materials to work each day. As a minimum, students should bring to class each day a 4G flash drive, pencil, paper, pen, glue sticks and Mead Composition Notebook. **Students are also required to complete a portfolio over the course of the year. (Please see last page with list of class supplies listed in the blue field).**

GRADING: Grades will be determined by several key rubrics to guarantee completion of coursework objectives, test scores and projects. Grades will be as follows: 90-100=A; 80-89=B; 70-79=C; 60-69=D; below 60=F. Students will be responsible for the completion of a midterm and final exam on Animation and Game Design related terms.

Students are to be aware of the following **classroom rules** for the above program course:

•Students are to **be respectful** of their fellow classmates and teacher as well as to **be responsible** of their own actions and capable of rational conduct. Any behavior that takes away from the safety of this classroom will not be tolerated.
•No food or drink in the lab. That includes gum and candy.
•Treat the computers and other hardware with respect: hands off the monitor; gentle use of the keyboard and mouse.
•If there exists a problem with the computer, inform the teacher immediately.
•Listen carefully, take notes when needed and follow directions.
•Students are NOT to be in the Lab without supervision at any time. No exemptions.
•Please keep all computers at their default settings.
•No indecent or vulgar language is to be tolerated.
•Unauthorized tampering, deleting, manipulating, or damaging of programs is strictly prohibited. This also includes vandalizing, damaging, disabling or gaining unauthorized access to district-or building owned computer systems, files, data or programs.
•Cell phones or MPDs (multipurpose devices) are to be put away during class. They are to be placed in vibration mode and not used to text, email, blog, access facebook/chat rooms, game playing or listen to music during class.
•It is really important to have our computers completely lag free when doing our animations, video editing and file sharing. In order to accomplish this, use of the internet, unless approved by the instructor, is strictly prohibited.
•No gang-related apparel or items are allowed. No bandannas or hats may be worn.
•Any intentionally damaged equipment is to be replaced by that student – if he/she is directly responsible.

Class Attendance Policy:

1. Pima County JTED students are expected to attend school every Pima County JTED attendance day.
2. Absences from class make skill acquisition difficult and incomplete; thus absences are very detrimental to success in any Pima County JTED program.
3. If a student is unable to attend class, a parent or guardian is expected to notify both SRHS (520.731.7500) and the JTED attendance hotline (520.209.2675) to notify the instructor prior to the start of class that day.
4. Pima County JTED instructors will request verification of excused absences from students.
5. Every student is required to be in class at the proper time. Arriving late will be charged as a "tardy". Students accumulating 3 unexcused tardies will be charged 1 absence.
6. Leaving early will be charged as an "early dismissal" and will be reported to the home school.

Consequences of Absences:

- **2nd absence**-Conference with student.
- **3rd absence**-Written notice sent home. Student and parent/guardian informed of potential loss of high school credit.
- **5th absence**- Conference with student and telephone contact with parent/ guardian. Students will be referred to administration to determine consequences based upon individual circumstances. Five or more absences may result in loss of high school credit.

Late Work Due to Absences:

A student shall be required to initiate contact with the instructor to obtain appropriate make-up work for any excused absences. For pre-planned absences (including field trips) a student must inform the instructor prior to the date of the event. The student may have as many days to make-up work missed as the number of days he/she was absent plus one. Work missed by the student due to suspension may be made up for credit at the teacher's discretion. **Computer Lab assignments missed must be made up at home and supplies are not provided**. (*100% attendance is encouraged to avoid missing valuable instruction and hands-on experiences*.) NOTE: Late work for anything other than excused absences will not be accepted.

Dress Code

Pima County JTED is committed to providing a safe, friendly learning environment for its students. **Students MUST wear appropriate clothing and shoes to each class and follow safety/sanitation guidelines.** There are **NO** exceptions to this policy unless the instructor establishes an alternative dress for specific occasions (i.e. rodeo week, special festivities).

Attire is not only a reflection of the individual student, but also of the general learning environment. Therefore, students are required to wear appropriate, comfortable, and safe clothing that is neat, clean and in good taste. **No article of clothing shall be worn that distracts from the educational process or is in violation of the JTED and SRHS dress codes.**

Student Guidelines Expected Conduct

Pima County JTED's mission is to prepare students for occupations; therefore, students are expected to conduct themselves in a mature manner. Any conduct that distracts or endangers others, or prevents the teacher from effectively controlling the class will be subject to teacher and/or administrator discipline

Conduct Code

- Pima County JTED classes are organized to replicate the work environment. Students are required to conduct themselves in the same manner that is required by professional employees.
- Students are expected to arrive in class on time prepared to engage in active learning with the appropriate homework assignments and materials, including textbooks, paper, pencil or pen, or project materials. Students are also expected to remain in class until the end of the class.
- Cheating/Plagiarism will not be tolerated. Students are expected to do their own work.
- Students are expected to follow directions given by any staff member.
- Students are expected to demonstrate courtesy and respect toward themselves, other students, guests, staff members, and substitute teachers as well as respect for school property and equipment.
- Students are expected to refrain from using inappropriate language, including profanity, both in and out of the classroom. Inappropriate displays of affection will not be tolerated.
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Respect Code

Every person has the right to learn in a comfortable and safe environment. At Pima County JTED, we expect all staff members, students, and visitors to encourage positive self-esteem by:

- Practicing courtesy and friendliness at all time.
- Being cooperative, attentive and supportive in class, and in all school related activities.

- Being supportive of one another in the pursuit of academic, activities, and personal goals.
- Not tolerating abuse of others in the classroom, or during school related activities.

Final Note:
Pima County JTED instructors reserve the right to make needed and appropriate adjustments in this syllabus.

**In addition to the JTED expectations outlined above, students are to follow the JTED Animation Code of Conduct outlined below:*

Code of Conduct
JTED MULTIMEDIA TECHNOLOGIES at Santa Rita High School

There are 5 major objectives of the 3D Animation Program

- To develop students of high moral character.
- To develop a strong work ethic.
- To prepare students for Animation/Game Design occupations.
- To prepare students to excel in higher education.
- To provide practical knowledge and skill for all areas of life.

Department Rules and Procedures

1. All JTED and TUSD rules and policies are observed in the Animation Program.
2. Students are only allowed to enter the studio or supply rooms when specifically asked by a teacher.
3. It is a school wide policy that there are to be no visitors on campus. In addition, students are not to be here during a class hour for which they are not registered.
4. Please limit the use of restrooms during class to emergencies.
5. Hall passes are prohibited during class time unless to the nurse, emergencies or a schedule appointment.
6. Cell phones/portable electronic devices are not permitted in the building unless teacher has granted permission in advance for extreme circumstances.
7. Students may be removed from the multimedia program for touching other students' belongings. This includes books, food projects, personal items, etc.
8. Mature behavior is expected at all times. *It is assumed that students understand what mature behavior is. In an effort to make sure that it is clear, the following is a description of a few of the behaviors we require of students:*
    - Use only appropriate language
    - Treat teachers and peers with respect
    - Use supplies and equipment only with permission and only for their intended purpose.
    - Come to class with a good attitude and participate daily.

Materials Students are required to bring to the 3D Animations Class:

1. A flash drive (32 gig or greater – so they can back up their project files).
2. Headphones/Ear Buds (so they can work on projects without interrupting other enrolled students that require audio).
3. Mead Composition Book
4. Favorite Comic Book or 3D Magazine (to be used to create their IAN (Interactive Notebook Cover)
5. Small scissors and glue stick (used to glue handouts in their notebooks)
6. Pencil (colored pencils are optional)
7. Packing Tape

SIGNATURE SHEET (Understanding Computer Lab rules and regulations)

I _____ have read and understand all the Computer Lab rules and regulations (http://web.pimajted.org/srmedia/3D_animation)STUDENTEXPECTATIONS.pdf. I have also read and understand the consequences of breaking any/all of the rules that apply.

_____ _____
(parent/legal guardian) (date)